



American
University
of Armenia

Հայաստանի
Ամերիկյան
Համալսարան

Policies

*2015-2016 Faculty Retreat
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Where do you find AUA policies?

<http://policies.aua.am>



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Some of the academic policies to familiarize yourself with ... asap

Course Syllabus Format, <http://policies.aua.am/policy/37>

Course Syllabus Template can be found at <http://iro.aua.am/assessment-manual/>

Student Code of Ethics, <http://policies.aua.am/policy/10>

Student Code of Conduct, <http://policies.aua.am/policy/101>

Faculty Office Hours, <http://policies.aua.am/policy/56>

Grade Policies, <http://policies.aua.am/policy/11>

Credit Hour, <http://policies.aua.am/policy/34>



Student Code of Ethics – important point

4.6. In cases of imposition of sanctions under 4.3.4 or 4.3.5 [retake of the academic evaluation involved or one of its components or failure in the course], **the faculty member must submit a Violation of Student Code of Ethics form to the Office of the Registrar** for inclusion in the student's record. The Registrar must notify the Provost/Vice President for Academic Affairs who may impose additional sanctions



Student Code of Conduct

It is both the right and responsibility of all members of the University community to report violations of the Student Code of Conduct to the Provost or in matters of immediate danger to life or property to University security guards or state bodies.

A Student Code of Conduct Violation Report **must be made in writing either** to CodeofConduct@aua.am or via physical correspondence addressed to Provost, Student Code of Conduct, Baghramyan 40, Yerevan 0019 Republic of Armenia.

- 6.1. Upon receipt of the Student Code of Conduct Violation Report, the Provost shall:
 - 6.1.1. take immediate action necessary to alleviate harm to life or property and assure safety;
 - 6.1.2. evaluate the alleged violation and, if disciplinary investigation action is warranted:
 - 6.1.2.1. refer the case to the Standing Committee on Student Conduct and Ethics, which will review the allegation and recommend appropriate action for final decision by the President ...

