**Using Moodle Rubrics**

Tips & Reference Guide

**Agenda**

* Grading overview of a completed course – Public Speaking

Notes:

* + in “Administration” (Where is it? bottom, right)
	+ “Grades”
	+ “Setup” tab
	+ “Scales” tab – for any assignment with more than 100 points
	+ “Letters” tab – how to set-up overall grading scale
* Example of a completed rubric – Professional Communication - Networking
* Example of grading ease – “Rubric Example”
* Inputting a new rubric-based assignment in Moodle
* Your choice: Input a practice rubric-based assignment in our class or
start working on an assignment for one of your classes

**Adding/Changing a new assignment**

Grade Type: Point or Scale?

* Point: if 100 points or less
* Scale: if more than 100 points

Grading Method: Change to “Rubric”

Grade Category: Only if you’ve set up categories (see Notes on Your Gradebook)

Go to “Administration”

Advanced Grading

Define Rubric

Criteria vs. Levels

Rubric Options

There are two places to check points/scale attributed to an assignment. The total points from your rubric need to match the points assigned from your main Moodle page:



* Suggestion: Every time that you “**edit settings**” on an assignment, “**expand all**” sections (top, right).



**Notes on your Gradebook**

* Use categories for different types of grades
* Category Subtotals – change “Aggregation” from “Mean of grades” to “Natural”.



**Practice Assignment: Term Paper**

**Add activity: “Your Name Paper”**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Content – Thesis and structure | Excellent30 points | Average25 points | Below Average20 points | Well-below Average0 points |
| Content – Flow of ideas | Excellent30 points | Average25 points | Below Average20 points | Well-below Average0 points |
| Grammar | Excellent30 points | Average25 points | Below Average20 points | Well-below Average0 points |
| Length | Within Limits10 points | Slightly Above/Below Limits8 points | Below/Above Limits by more than 1 page6 points | Not even close0 points |